

Hornsey Town Hall Creative Trust
Room 15, Hornsey Town Hall
The Broadway
London N8 9JJ

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**SUMMARY OF MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
HELD ON
Thursday 23rd February 2012, 7.30pm
Old Clinic, Hornsey Town Hall, N8**

Directors present:

Liz Sich (LS) Chair
Benjamin Lesser (BL)
Graeme Jennings (GJ)
Kevin Pinnock (KP)
Sheila Kavanagh (SK)

Apologies received from

Celia Greenwood (CG)

Minutes of 11th January 2012 were agreed

1. Hornsey Town Hall

Graeme Jennings and Celia Greenwood will produce a first draft of the Memorandum of Understanding for working with Hornsey Town Hall Creative Trust (HTHCT) and London Borough of Haringey (LBH) in relation to Mountview Academy of Theatre Arts (MATA). This will then be sent to LBH

GJ will continue his work on the Trustees' skills audit and feedback to Directors for further consideration of recruiting new Trustees

MATA has included HTHCT contributions to their HLF bid. LS also reported that HTHCT also wrote a letter in support of the bid. MATA expect a response in a couple of months' time.

LS reported that MATA have signed off the heads of terms of the proposed lease with LBH

It is anticipated that HTHCT will collaborate in discussions about community benefit in funding agreement negotiations

The next stage after that will be for MATA and LBH to negotiate over an agreement for a lease

MATA hope to be ready to press ahead with procurement as soon as they have funding for a project director

ACTION - LS to write to LBH to ask when the current planning permission expires and what impact the current timescales will have

2. LBH Interim Uses update (LS attends these on behalf of the Trust)

LS met with Sally Lowe and Lorraine Sparkes. Mountview needs access to the building for potential funders etc. DW has agreed to replace Sam Samuelson; new LBH officer Hatun Soruklu who will be the focus for all enquiries in relation to access to and use of the TH.

IUM have not yet been told the outcome of the consultation on uses for the Town Hall square.

Crouch End Creatives are proposing to hold a festival in the TH square on 5th May 2012.

Other interested parties are: Crouch End Players and Art Angel.

Lorraine Sparkes has estimated that it costs £ 600 per day for the TH square to be used

ACTION - Liz Sich will write to DW and DK about the possibility of income from film hires in the TH being used to fund / subsidise activities in the TH square

3. AGM and accounts

LS has consulted with Ann Wilks and has this in hand

4. Archives

LS went to a meeting about the TH archives with Sue Robertson (Mountview) and two representatives from Bruce Castle. Andrew Sich has volunteered to do some work on the paper archives.

5. Comms and website

The Board approved expenditure on revamping the HTHCT website as per KP's proposals.

The website revamp will be consistent with HTHCT comms strategy.

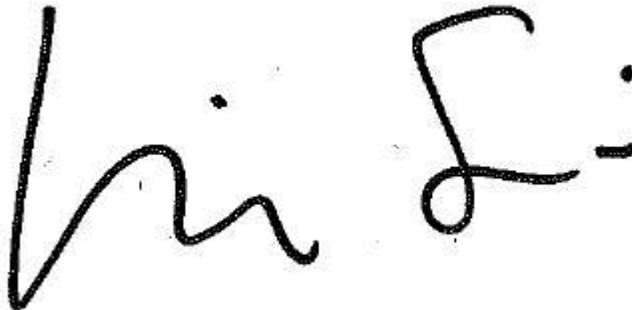
LS will be meeting with Sally Lowe and Sue R to put together a milestone time line.

6. Dates of next meetings

Dates of future meetings have been fixed to tie in with Project Panel meetings but some Project Panel meeting dates may now have been changed and so we will look again at our dates.

The next Project Panel meeting is 5th March and LS will attend.

The next HTHCT meeting is Thursday 22nd March at 7.30pm

A handwritten signature in black ink, appearing to read 'A. Sich', written in a cursive style.

Signed:

Dated: 16 May 2012