

Hornsey Town Hall Creative Trust
Room 15, Hornsey Town Hall
The Broadway
London N8 9JJ

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**SUMMARY OF MINUTES OF A MEETING OF THE BOARD OF
DIRECTORS HELD ON
Monday 11th March 2013, 7.30pm
Old Clinic, Hornsey Town Hall, N8**

Directors present:

Liz Sich (LS) Chair
Benjamin Lesser (BL)
Graeme Jennings (GJ)
Kevin Pinnock (KP)
Sheila Kavanagh (SK)

Apologies received from

Cllr Matt Cooke
Celia Greenwood
Cllr Paul Strang

1. Memorandum of Understanding

LS reported that the Memorandum of Understanding was with Lyn Garner (London Borough of Haringey - LBH) for signature. Lyn Garner was due back from leave on 11th March.

Action: LS will email Laura Bridges (LBH) and ask her to chase signature. Once MoU is signed by LBH, LS will be post it on HTHCT website. Trustees agreed that it should be made available at the Area Forum on Monday 15th April.

2. Planning

Recent email from Laura Bridges (LBH) has been circulated to trustees.

Action: LS to ask Laura Bridges about current status of strategy re planning (ie feedback from LBH planning and legal departments; whether an application is going to the planning committee in April). LS also to chase date for meeting re planning to which BL has also offered to come.

3. Area Forum

Summary of running order for Area Forum has been circulated to trustees. Trustees agreed that Trustee presentation would include Explanation of role of HTHCT; public benefit for community use and to ensure quality of development/regeneration; update on Town Hall Square. Trustees agreed that signed MoU should be available at the meeting.

Action: LS to discuss with Paul Strang (who chairs the meeting) and also ask him to confirm venue and timing. Speaker to be agreed by email. LS to ensure summaries of minutes are posted on the HTHCT website

4. Cabinet Report

LS understands this is due for discussion on 16 April.

Action: LS to check with Laura Bridges (LBH) and to ask her for clarification about timeline, deadlines, and content

5. Gateway Review 1

LS reported that the Gateway Review is scheduled for 23/24 April 2013. Summary of procedures and outline schedule had been circulated to trustees prior to the meeting. These included:
Is the development of Alexandra Palace likely to be a competing factor in terms of funding?

VIABILITY

Deloitte due diligence report – trustees would like a copy

- 1) Mountview fundraising – whilst trustees appreciate potential private donor offers are likely to be confidential, they would expect to be told how much funds had been raised to date and what the target was
- 3) Knight Frank appraisal of land to rear of Town Hall – LS to ask LBH for a summary of options outlined by Knight Frank and what their assessment is based on

DELIVERABILITY

- 4) Appointment of Design team – LS to ask LBH for an update on this and if it is going through standard procurement
- 5) Trustees requested that role of HTHCT should be made explicit in governance and organisational structure

FEASIBILITY

- 8) Residential developer – LS to ask LBH for confirmation of impact of Mountview project on % of affordable housing

- 9) Town Hall Square – approach to design and management of Town Hall Square needs to be discussed with LBH

Additional Action: LS to check her availability and inform Laura Bridges (LBH) that three people will attend (LS, GJ and BL).

LS to ask Laura Bridges (LBH) to let trustees have the deadline for submission of papers and a date we will receive papers to review.

4. MATA

LS reported that a meeting with MATA's Interim Project Director (Simon Harper) is being set up.

5. Interim Uses

LS reported that HTH is available for community use for six weeks from 18 May until 28 June; this fulfills the commitment made at the community meeting last year with Cllrs Winskill and Weber.

Deadline for applications is 29 March at 5.00pm

Trustees agreed to submit an application. Various formats were discussed including tours, launch of an HTH Friends' scheme and films

Action:

GJ to ask William Tayleur to scope out a Friends' scheme for HTHCT with a view to a possible launch during this period

GJ to ask contact at St Martin's about administrative help for this project

LS to post details about the call for events on the HTHCT website and send an email out

LS to find out availability of Arena Ray Davis film

KP offered to help with musicians and practical arrangement

LS to contact Steve Amor to ask if his film/stills of HTH are available for use

8. Dates of next meeting

The next HTHCT meeting is Thursday 18 April 2013 at 7.30pm

Signed:

hi S:

Dated: _____