

Hornsey Town Hall Creative Trust  
Room 15, Hornsey Town Hall  
The Broadway  
London N8 9JJ

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**SUMMARY OF A MEETING OF THE BOARD OF DIRECTORS HELD  
ON  
Wednesday 11<sup>th</sup> January 2012, 7.30pm  
Old Clinic, Hornsey Town Hall, N8**

**Directors present:**

Liz Sich (LS) Chair  
Graeme Jennings (GJ)  
Kevin Pinnock (KP)  
Sheila Kavanagh (SK)  
Celia Greenwood (CG)  
Matt Cooke (MC)

**Apologies received from**

Benjy Lesser (BL)  
Paul Strang (PS)

ITEM 1: Minutes agreed as an accurate record

ITEM 2: Matters Arising

2.1 re Item 4 Liz agreed to put Sue Robertson (MATA) and Judy Niner in touch with Steve Amor – done

2.2: Arts and Business – no response despite chasing from Art & Business and now subsumed into Business in the Community

2.3: Benjy asked for cost and design to be part of stage review – David Williamson confirmed it would

2.4: David Williamson confirmed that design has to go to procurement as there has to be due process

2.5: Meeting with MATA re Education will be scheduled; Liz to ask for dates

### ITEM 3: Memorandum of Understanding - negotiation with LBH

3.1 David Williamson has circulated a formal response to HTHCT's draft MoU  
Para 1 – agree and welcomed but need more certainty around the terms of engagement in the memorandum of agreement.

Legal matters re MoU – HTHCT understands and accepts the need for commercial confidentiality. HTHCT core principle is that the Trust should be able to see everything that could be available under freedom of information. LS and SK to discuss with David Williamson

Role of HTHCT – we need to demonstrate our capability and expertise as we have been doing for many years. Graeme will provide analysis of skills audit

We are anxious to continue to be involved in the design as it has implications for delivery

We are also anxious about progress

Para 4 – we continue to meet with MATA

Agreed that SK and LS will meet with Cllr Goldberg to update him on progress.

Item 4: Chair's report re MATA

HLF – bid goes in on Feb 16<sup>th</sup>. LBH and HTHCT will write letters of support  
Comments on the bid to SK

LS will ask for a report on archiving and safe storage of HTH content (ie what is being stored and where and what condition is it in?) SK reported that she has the audit produced by architect and fabric consultant

We are still concerned about the future of the square and will continue to fight for its redevelopment.

Item 5 – Website

KP will provide costings. Ideas for improvement should go back to Kevin by next week

Item 6 - Recruitment of Officer

LS will circulate JD next week

AOB

SK will confirm date for AGM

LS will get the accounts up to date for next meeting and talk to two contacts about the audit

Date of next meetings

Project Panel Meetings –

24<sup>th</sup> Jan at 4pm SK to attend CG on standby

March 20<sup>th</sup> at 4.00pm

May 22<sup>nd</sup> at 3.00pm

July 17<sup>th</sup> at 3.00pm

Board – 23<sup>rd</sup> Feb at 7.30

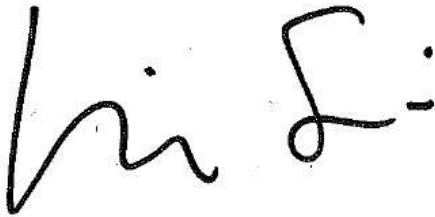
22<sup>nd</sup> March at 7.30

23<sup>rd</sup> April at 7.30

30<sup>th</sup> May at 7.30

20<sup>th</sup> June at 7.30

19<sup>th</sup> July at 7.30

A handwritten signature in black ink, appearing to read 'L. S.', with a stylized flourish at the end.

**Signed:**

**Dated: 23 February 2012**